

**HOPE MANSELL PARISH COUNCIL**

**MINUTES OF THE**  
**ANNUAL MEETING OF THE PARISH COUNCIL**  
**at HOPE MANSELL VILLAGE HALL**  
**7pm on WEDNESDAY 9<sup>th</sup> MAY 2018**

**Present : E Elmitt , M Robins, S Heath, I Lewis , C Harmon, S Heath**  
**Clerk : L New**

1. **Apologies** –G Phelps , S Anderson
2. **To approve the minutes of the last AGM** - Approved.
3. **To Elect a Chairman**  
C Emitt resigned as Chair.  
I Lewis proposed MRobins, who accepted  
All agreed
4. **Elect a Vice Chairman**  
I Lewis Proposed C Harmon as vice chair.  
C Harmon agreed.  
All agreed
5. **Review policies / propose amendments (Refer to website)**
  - 5.1 Standing Orders – Updated
  - 5.2 Code of conduct – No change
  - 5.3 Financial Regulations – No change
  - 5.4 Planning Policy – No change
  - 5.5 GDPR – NEW
    - 5.5.1 Privacy policy
    - 5.5.2 Consent form
    - 5.5.3 Subject Access policy
    - 5.5.4 Personal data management policy
    - 5.5.5 General Privacy notice
    - 5.5.6 Privacy notice

It was noted that the policies are likely intended for a larger council, however HMPC does have to abide by the rules  
I Lewis voiced concerned regarding the consent form

Clerk to amend details on GDPR area of website with the the note "If you don't wish us to hold your data , please write in anonymously"  
Annual meetin closed @ 19.18

6. **Unreasonable behaviour policy NEW** - approved
7. **To Approve the Councils Accounts** - approved .  
All Approved with No Amendments

Annual meeting closed @ 19.18

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- 1 Apologies for absence G Phelps , S Anderson
- 2 Declarations of interest and written requests for dispensations - none
- 3 Open Forum – no members of the public present
- 4 Minutes of last meeting – approved once the date added
- 5 Roads - Noted as dreadful. Clerk continues to report. All encouraged to report. Annual review due by BB Clerk to chase.
- 6 To discuss purpose of the council . “ the first port of call for the interests of people living within the Parish. All Councillors to email Clerk with their thoughts
- 7 Update on the Churchyard . Nothing received From Rev Howell.  
Cllr Elmitt noted that the process is a formal resolution from PCC . PCC have to complete an order in council. ONLY then can they give the Parish Council notice.
- 8 Gates at Bailey Lane End . Cllr Harmon & Heath to contact BB re site info. Cllr Harmon to construct gates.
- 9 Report from Footpath Officer - none
- 10 Planning applications.- 180669 report Noted
- 11 To Raise matters for next meeting
  - a. Paint / Gates / site mtg / Purpose of the Council / speeding / defib /
- 12 To note date of next meeting - Weds 18/7 BLE

Mtg closed 19.41

*A. Robins*