

HOPE MANSELL PARISH COUNCIL
MINUTES OF THE
MEETING OF THE PARISH COUNCIL Bailey Lane End Hall
7pm on WEDNESDAY 11th November 2015

1. **To receive apologies for absence.** – No Apologies Received
2. **To receive declarations of interest and written requests for dispensations.**
R Duberley declared an interest in item 7.8
3. **Open Forum** – To hear views of local residents on parish matters
No comments other than R Duberley requested this item be moved to later in the meeting.
Councillors were reminded by the Chair that it's a legal requirement that the open forum should be item 3.
4. **Minutes of Last meeting**
Approved
5. **To review work of the lengthsman, and approve the next tranche of work required**
 - The Lengthsman presented his detailed report of work completed so far.
 - One Issue was brought to councillors attention regarding Moat farm, where water runs across the road. The council requested that the clerk write to the Landowner requesting repairs owing to complaints from parishioners
 - Next Tranche of work (Approx 4 hours work) agreed as
 - Clearing the Mulch off the road up towards Harechurch
 - Clear stream by Sutton House
 - Culvert near Parkfields
 - Clearing of 40mph signs at BLE

It was further noted that the process is for the clerk to receive invoices from the lengthsman, cross reference the work completed against the annual plan, and apply for the funds to be released from Herefordshire council. Councillors are to send a list of defects to the clerk who will forward to the Lengthsman

6. **To review the report provided regarding the purchase(s) of a defibrillator.**
Councillor Elmitt advised that £672 had been raised through a mixture of donations to the Hope Mansell Village Hall and a funding website, for use towards a defibrillator in Hope Mansell.
Jan Powell, advised that she had just been appointed as a trustee of Heart start Herefordshire and that defibrillators were available to suitable organisations who applied for them, provided a commitment from the community is evident with regard to training etc.
It was agreed that the Council would apply for apply for 3 defibrillators .
The Clerk to process the applications for Bailey Lane End (to be sited at the Church Hall , and for Dancing Green (to be sited at the telephone box),
Councillor Elmitt to process the claim for the Hope Mansell defibrillator , and to discuss with those who raised the funds for the defibrillator regarding repurposing the funds.
7. Finance
 - 7.1 **To note the council's bank balances and receipts and payments for quarter;** Noted
 - 7.2 **To approve the payment to internal auditor -** Approved
 - 7.3 **To approve the payment to HALC for training of councillors -** Approved
 - 7.4 **To approve the payment to Aviva for Insurance** - Approved
 - 7.5 **To Approve the payment for the website domain name and hosting -** Approved
 - 7.6 **To review and approve the Budget / Precept 2016 /17 .**
Expenditure was reviewed, together with expected year end bank balance . It was agreed to set the precept at £2,000
Proposed MG / seconded GP
 - 7.7 **To approve Clerks Expenses and Training budget –** Approved as per budget presented.

7.8 **To discuss invoice from Previous Clerk.** Coucillor Duberley left the meeting .
It was agreed that the Clerk would write to the previous clerk for a further breakdown.
Councillor Duberley returned to the room .

8. To update on grant application for website & IT equipment

The application form for a grant for a laptop, and hosting costs was approved. It was noted that Chris Chowney who prepared the website had done a fantastic job and the clerk was to write and thank him on behalf of the council.

9. **To consider the requirement for a seat at the "Triangle".** It was agreed that in times of austerity, this is not a priority.

10. **To Review the requirement for a neighbourhood plan.** It was agreed that further research be undertaken for presentation at the next meeting.

11. **To review and consider the purpose of the council,** To be deferred to the next meeting.

12. **To note report from footpaths officer** – It was noted that there was nothing to report.

13. To consider correspondence received.

13.1 **Request from Ross on Wye town clerk for contribution for funding for CAB.** Further information to be requested.

13.2 **Fly a flag for the Commonwealth March 2016.** It was decided not to take part

14. To note Clerks information sheet and to raise matters for the next meeting

15. To note the proposed date of the next meeting and 2016 dates

Jan 13th HM

May 11th BLE - Annual Meeting

September 14th HM

November 9th BLE

And one other required

A handwritten signature in blue ink, reading "Carol Elmtt". The signature is written in a cursive style with a horizontal line underlining the name.